



CBS International is the part of the **CBRE Affiliate Network**, the world's largest commercial real estate services firm (in terms of 2015 revenue). CBS International is the leading real estate company in Serbia for five years. Today the office counts over 50 professionals, providing variety of services including valuation and development advisory, office agency, market research, retail agency, building consultancy, residential & mixed-use sales, leasing and development consultancy, land agency, industrial & logistics, project management, facility management and marketing.

Due to expansion of our operations in Belgrade we are looking for:

SENIOR REAL ESTATE BROKERS

Office Agency
Retail Agency
Residential Agency

RESPONSIBILITIES

- Secures new and expanded business opportunities through prospecting, networking and relationship building.
- Provides tenants and landlords with pertinent information on leasing availability, current market conditions, compiles property data for clients, analyzes data and prepare market comparisons.
- Prepares offers, term sheets and lease amendments.
- Gathers and coordinates materials necessary for transactions such as brokerage agreements, leases and sales agreements.
- Participates in contract negotiations and due diligence.
- Gathers, prepares, and distributes marketing materials to existing and prospective clients.
- Engages in local business community and industry and professional associations for the purpose of creating new contacts and generating new business.
- Maintains accurate and up-to-date information in company databases.
- Other duties may be assigned.

QUALIFICATIONS

- Bachelor's degree (BA/BS) from four-year college or university.
 - At least 4 years comprehensive experience in related field.
 - Fluent in both written and spoken English.
 - Excellent written and verbal communication skills.
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- Strong organizational and analytical skills.
- Ability to provide efficient, timely and reliable service to customers.
- Ability to effectively present information.
- Understanding of basic financial analysis.
- Ability to comprehend, analyze, and interpret documents.
- Ability to solve problems involving several options in situations.

CERTIFICATES and/or LICENSES

- Real Estate broker license would be an advantage.

If you are interested in joining our team and pursuing your career in an inspiring and dynamic environment please send your CV and cover letter, no later than February 10th 2017, to jobs@cbre.rs

Only short-listed candidates will be contacted.
